

BROWN COUNTY VETERANS SERVICE OFFICE
2600 MEMORIAL PARK DR.
BROWNWOOD, TX 76801
325-646-0335
vet.serv@verizon.net

27 September 2017

TO: Commander American Legion Post 196

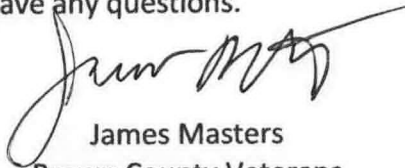
FROM: James Masters, Brown County Veterans Service Officer

SUBJECT: Memorandum of Understanding for the use of Office Space and building use.

The Veterans Health Administration will be receiving additional assets which require the Service Office to relocate. Given the location of the Legion Post it is the most accessible building to maintain the close relationship that has been built between the Veterans and the Service Office.

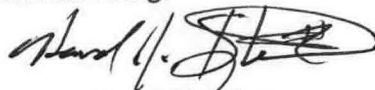
The American Legion Post 196 agrees to grant access and office space to the Brown County Veteran Service Office at 2710 Crockett Drive for the purposes to providing services for area Veterans at no charge for rent, lease, nor donation from Brown County. The Brown County Service Office will be responsible for the alteration of the office space, utilities, communications, office furniture and paper goods for the toilet facilities. The American Legion Post is responsible for repairs to the building, grounds maintenance, and the payment of the lease to the City of Brownwood.

Please feel free to call me if you have any questions.



James Masters
Brown County Veterans
Service Officer

I approve the Memorandum of Understanding.



Harold Stieber
American Legion Post 196
Senior Vice Commander

October 2, 2017
(Exhibit #7)